



# Back Office

*User Guide*

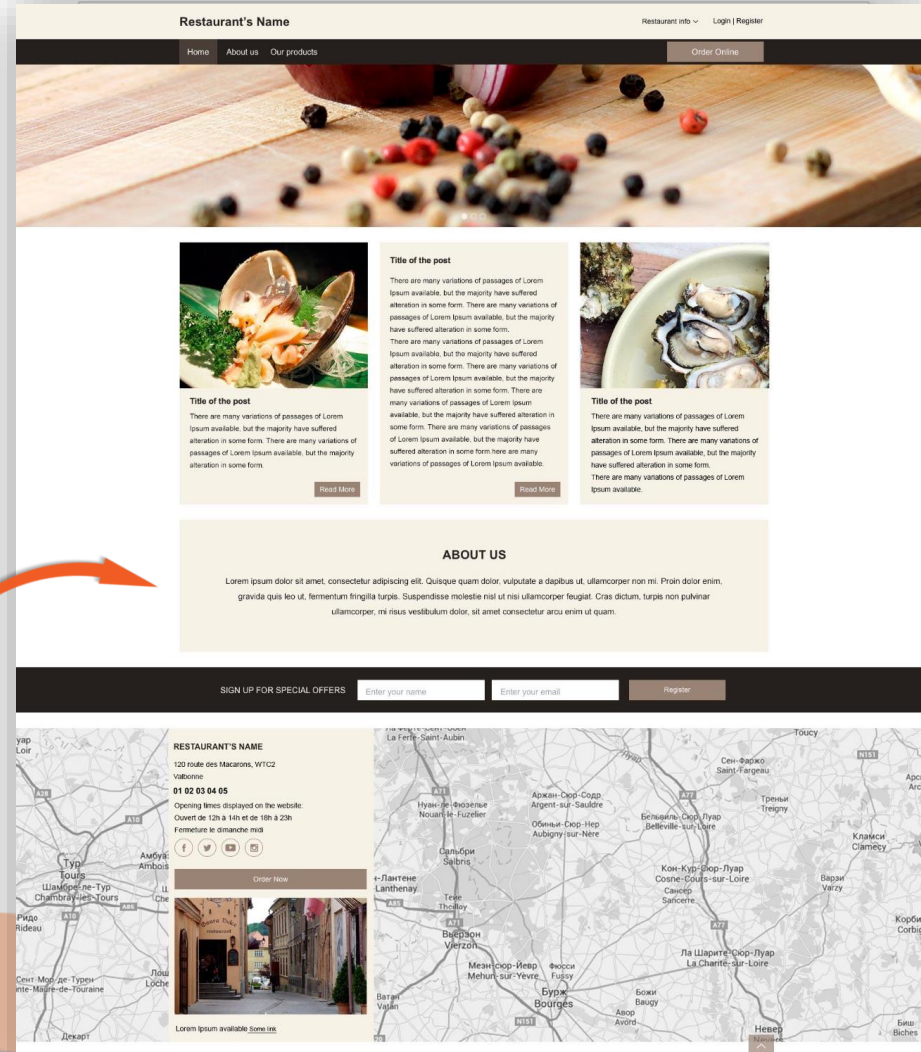
# Choosing and customizing your template

# Templates

## 1. What does this involve?

- You can **choose between 10 basic themes** for the **layout** of your **online ordering site**.
- These **themes have been predefined**, however you are free to **customize them by changing**:
  - the **colors** (*colors of the texts, background, text area, buttons, etc.*),
  - the **visuals** (*photos and logo*),
  - the **content** of the text area.

➤ *Opposite is a preview of the home page using Theme 1*

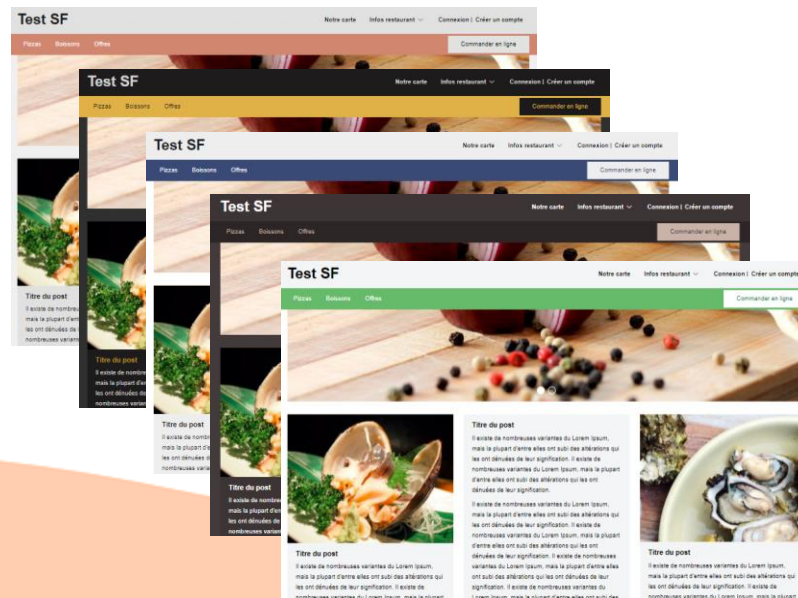
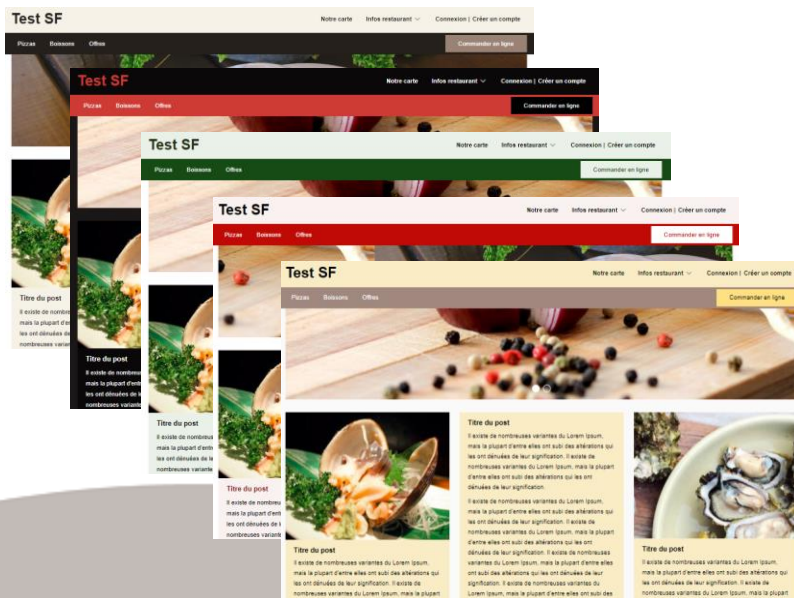


# Templates

## 2. Choice of theme

- You must start by **selecting the theme that goes best with your brand's graphic charter**, i.e. the one that uses colors similar to those of your brand.

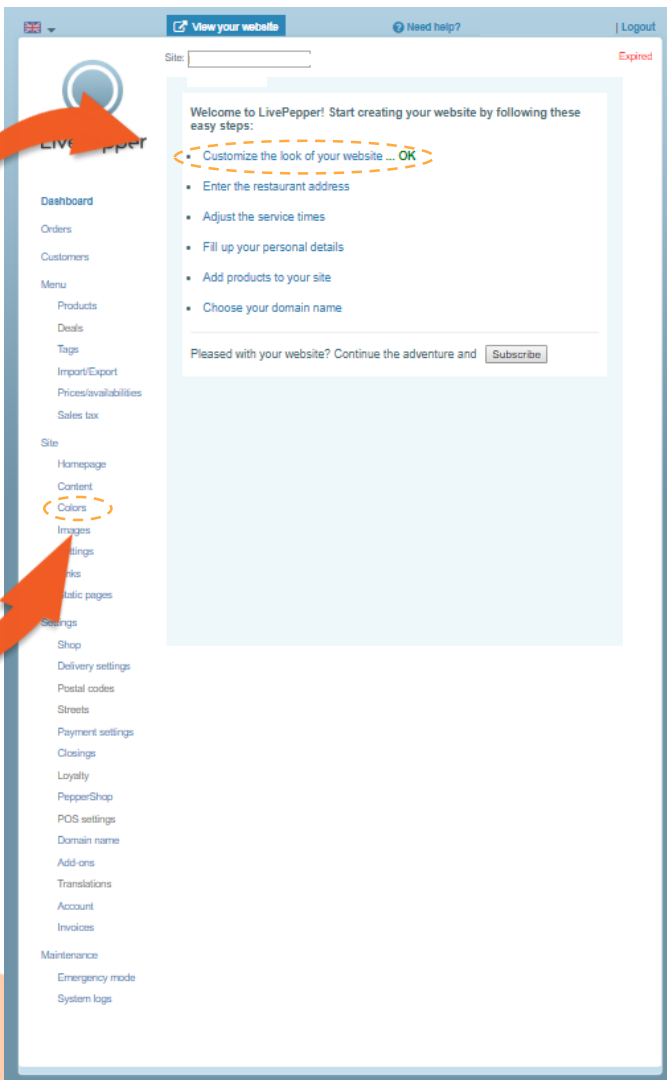
➤ *Preview of the home page using the 10 themes available with LivePepper*



# Templates

## 3. Accessing the page in which you can select your website's theme and customize its colors

- There are 2 options for accessing this page:
  - in your dashboard's home page, click "**Customize the look of your website**".
  - or click "**Colors**" under the "**Site**" subheading on the left.



# Templates

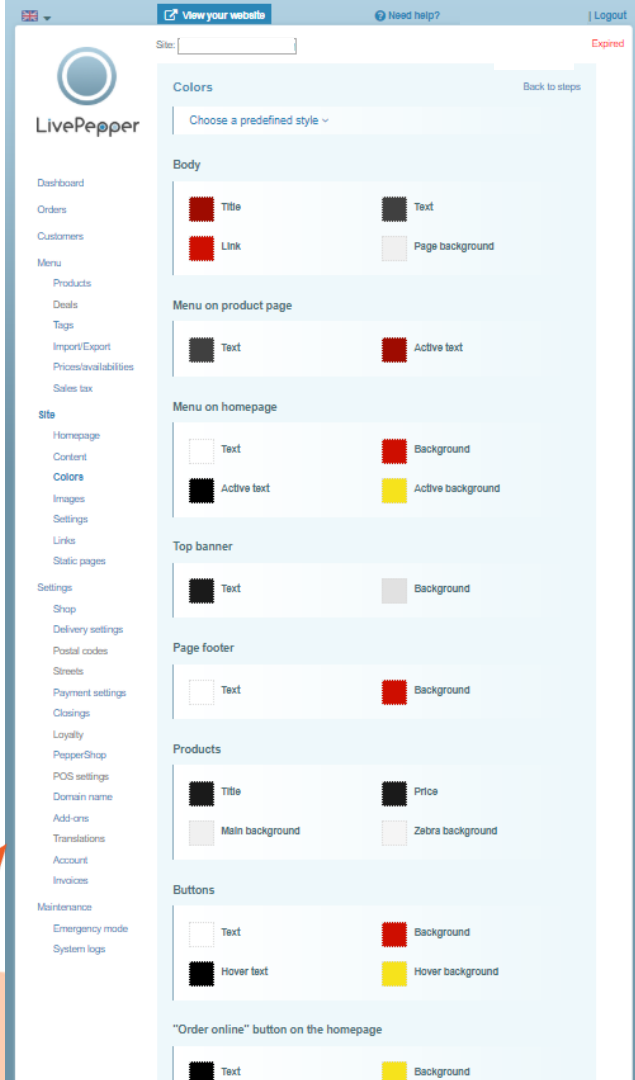
## 3. The page for selecting your website's theme and customizing its colors

- You will reach a long page with access to all the color customization settings.
- Scroll down the page to view all the available options.



*Turn your mousewheel to scroll up and down the page.*

*Preview of the entire page*



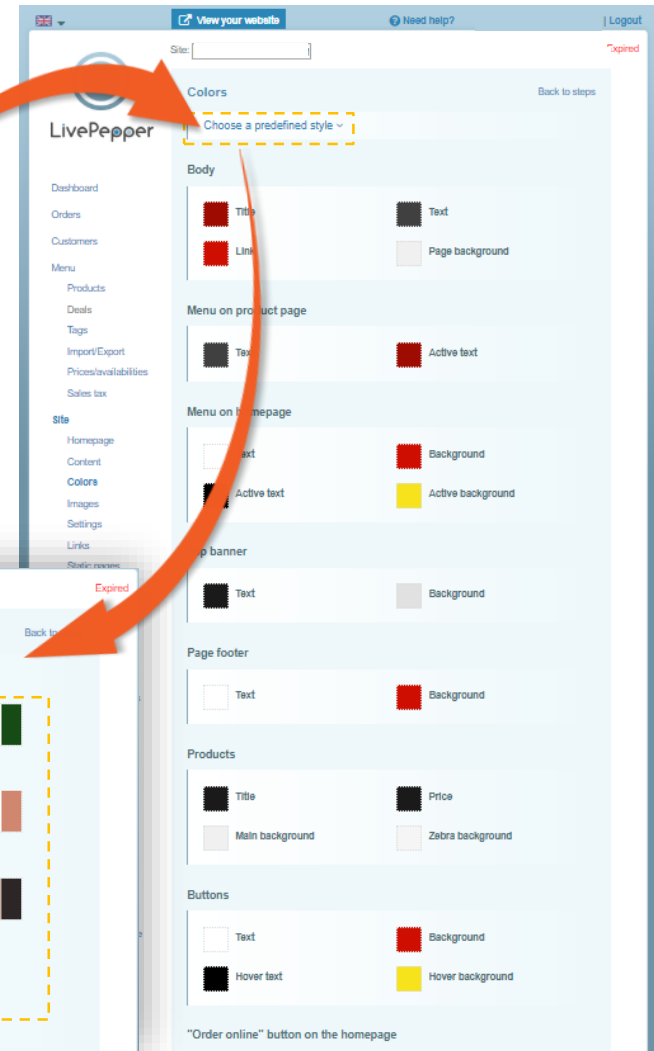
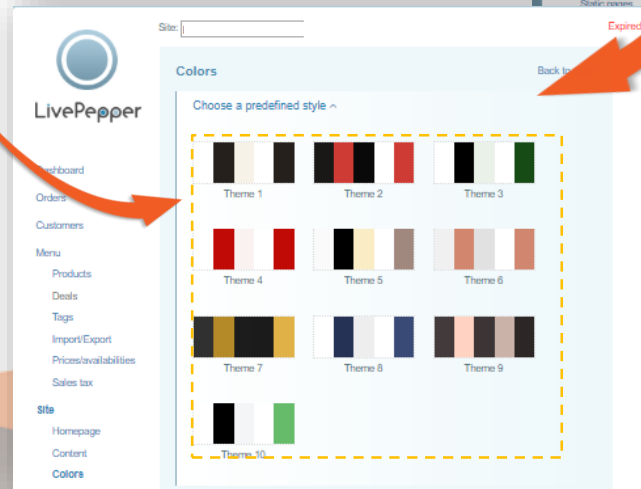
# Templates

## 4. Selecting the theme

- To select the theme you have chosen, click **"Choose a predefined style"**.
- A new panel opens containing **the 10 themes** available.
- Click the theme of your choice.

➤ Note: Theme 1 is selected by default when you begin.

**TIP:** Remember to **regularly take a quick look** at the result of your changes (more details in **"Previewing your e-store"**).





# Customization

## 5. Changing colors

- To change the color of a text, area or background:
  - click the square corresponding to the color to be modified,
  - a frame is displayed.

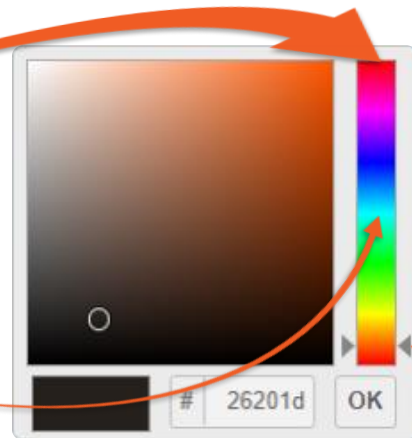


# Customization

## 5. Changing colors

- Start by **choosing the appropriate color range** by **clicking on the vertical bar** of colours to the right of the frame.

*For example, if you want to use a **light blue color**, click here...*



*The 2 grey arrows either side of the vertical bar indicate where you are situated in the color range.*

- The **main square** now shows a **color gradient** in the **selected shade**.

*In our example, the **gradient ranges from light blue to black**.*



*The circle in the main frame indicates where you are situated in the color gradient.*

# Customization

## 5. Changing colors

- In the **main square**, click on the spot that corresponds to the color to be used.

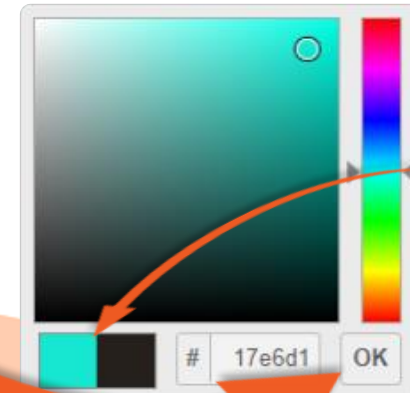
*In our example, to use a **light blue color**, click in the area shown opposite...*



*The circle in the main frame indicates where you are situated in the color gradient.*

- If the new selected color is to your liking, **click "OK"** at the bottom right of the frame to **validate and apply your color change**.

*If the selected shade of blue is not to your liking, click elsewhere on the gradient until you find the shade you want.*



*The rectangle at the bottom left of the frame shows the new color selected next to the previous color.*

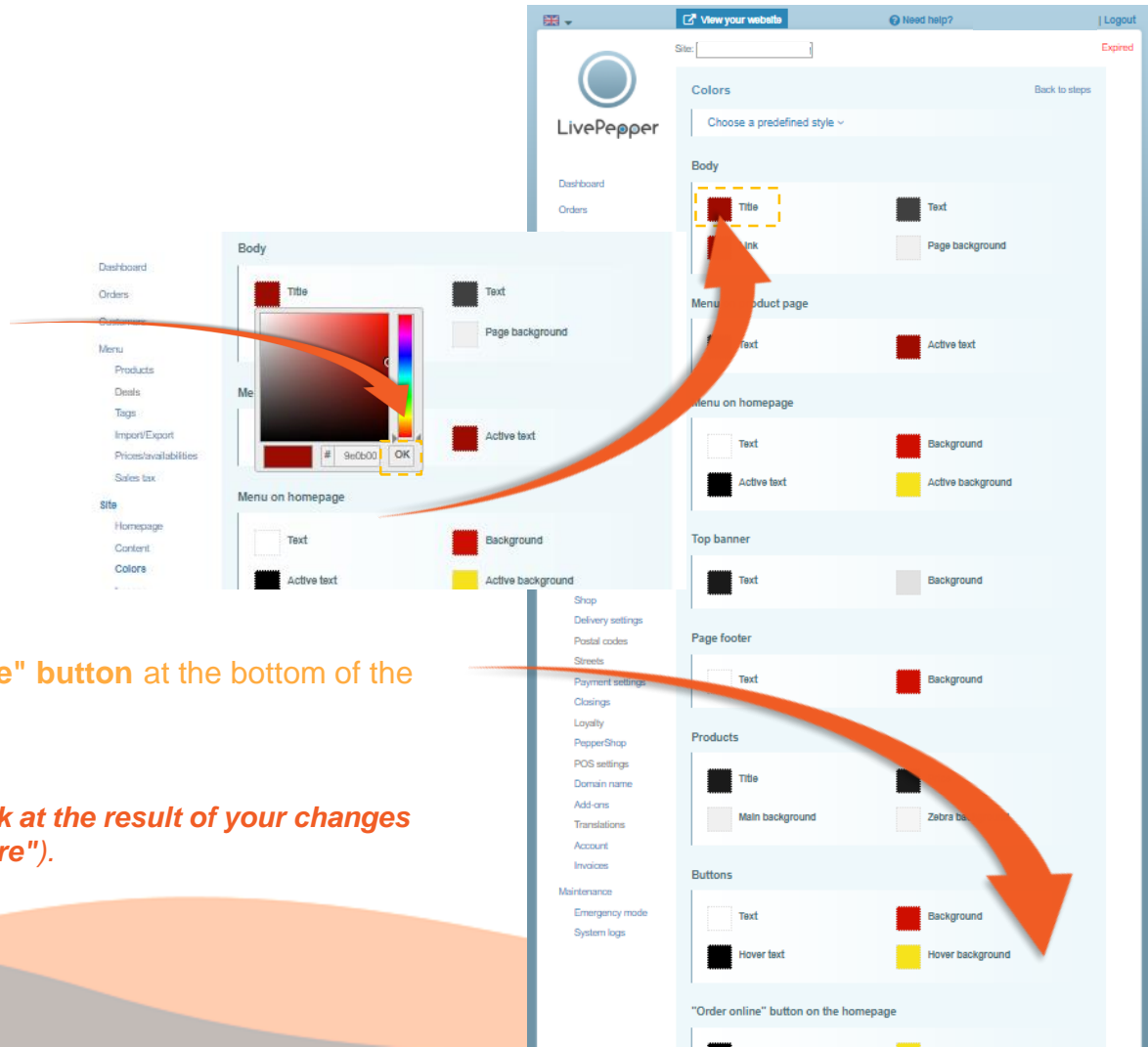
# Customization

## 5. Changing colors

- By clicking "OK", the frame closes and automatically disappears.
- The square now changes to the color that you selected.

➤ **NOTE:** remember to click the "Save" button at the bottom of the page to save your layout changes.

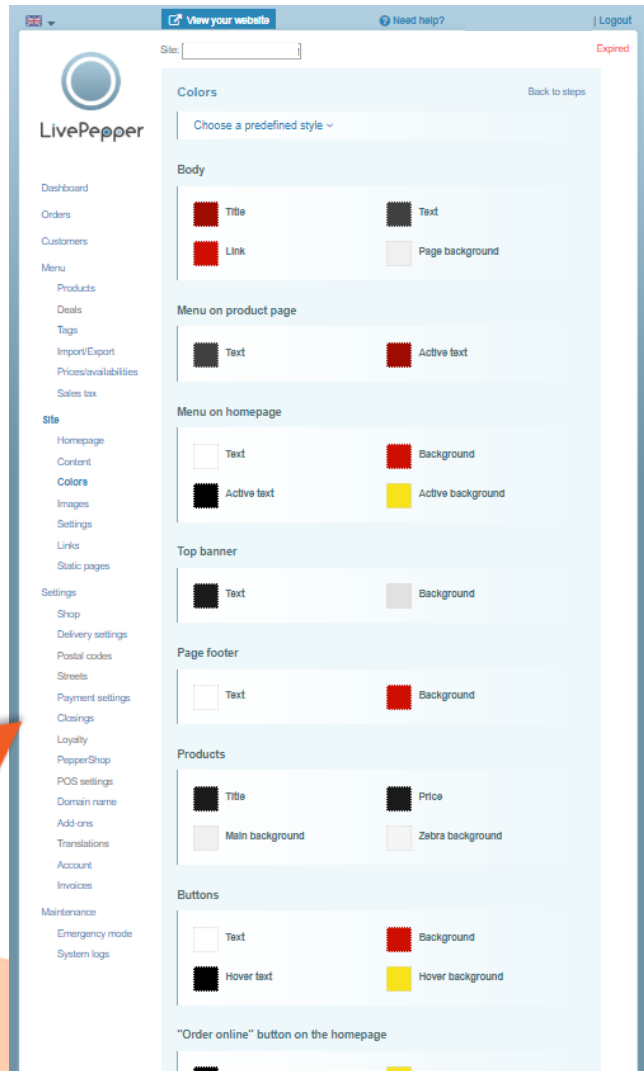
**REMINDER:** regularly take a quick look at the result of your changes (more details in "Previewing your e-store").



# Customization

## 5. Changing colors

- You can **proceed in this way** for all the colors of the **theme** to completely customize it.
- You will find the **map of customizable colors** in the LivePepper back office.



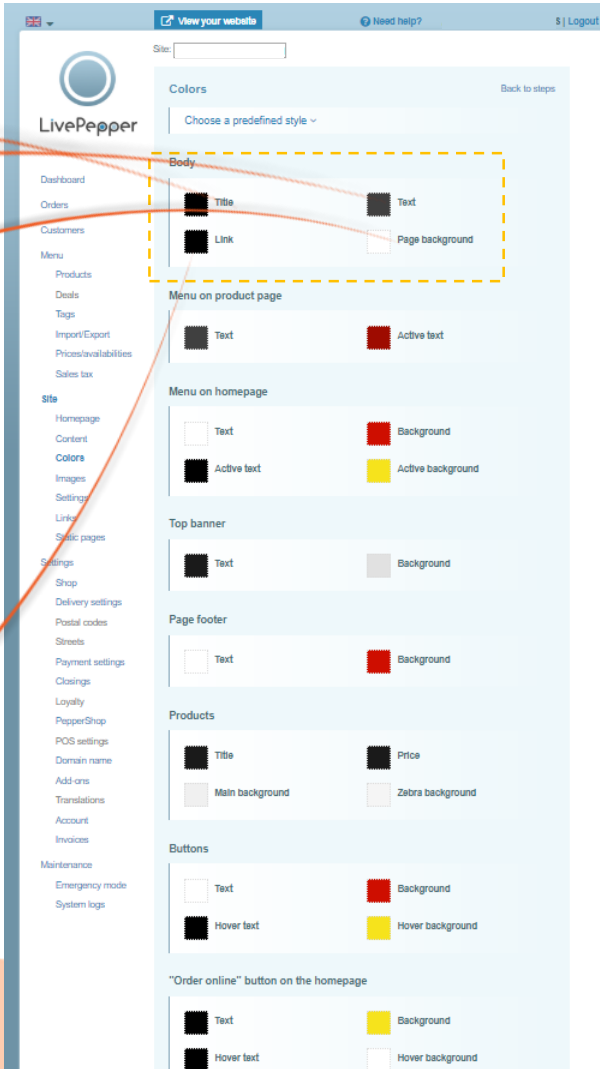
# Customization

## 5. Changing colors

- In the "Body" section:



➤ Preview of the product page for LivePepper Theme 1



# Customization

## 5. Changing colors

- In the "Menu on product page" section:

The screenshot displays a restaurant's online menu interface. At the top, there's a header with "Restaurant's Name" and navigation links like "Restaurant info", "Login", and "Register". The main menu is divided into sections: "STARTER", "PLATS", "DOUCEURS", and "BOISSONS". A red dashed box highlights the "STARTER" section, which includes items like "Vegetables salad" (4.20 €) and "Cheese Scone" (3.60 €). Each item has a "Customize" button. To the right, a "Your basket" section shows a list of items with their quantities and prices, and a "Repeat order" link. At the bottom of the basket, there are buttons for "Delivery" and "Collection", and a "Today" button.

➤ Preview of the product page LivePepper Theme 1

The screenshot shows the LivePepper customization interface. On the left, a sidebar lists various settings categories: Dashboard, Orders, Customers, Menu, Products, Deals, Tags, Import/Export, Prices/availabilities, Sales tax, Site, Homepage, Content, Colors, Images, Settings, Links, Static pages, Settings, Shop, Delivery settings, Postal codes, Streets, Payment settings, Closings, Loyalty, PepperShop, POS settings, Domain name, Add-ons, Translations, Account, Invoices, Maintenance, Emergency mode, and System logs. The main area is titled "LivePepper" and contains a "Colors" section with a "Choose a predefined style" dropdown. Below this, there are several sections for customizing different parts of the site: "Body", "Menu on product page", "Menu on homepage", "Top banner", "Page footer", "Products", and "Buttons". Each section contains color swatches and labels for different elements, such as "Text", "Background", "Active text", "Active background", "Title", "Price", "Main background", "Zebra background", "Hover text", and "Hover background". A red dashed box highlights the "Menu on product page" section, which includes "Text" and "Active text" options.

# Customization

## 5. Changing colors

- In the "Menu on homepage" section:



➤ Preview of the home page for LivePepper Theme 1

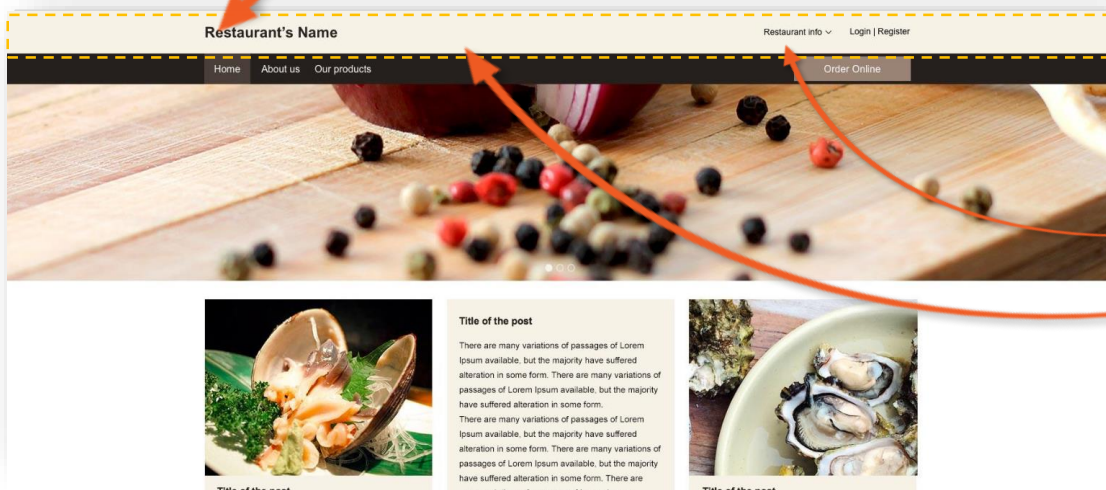
**Note:** an element is said to be "active" when you "mouse over" it, in other words, when the mouse hovers over it.



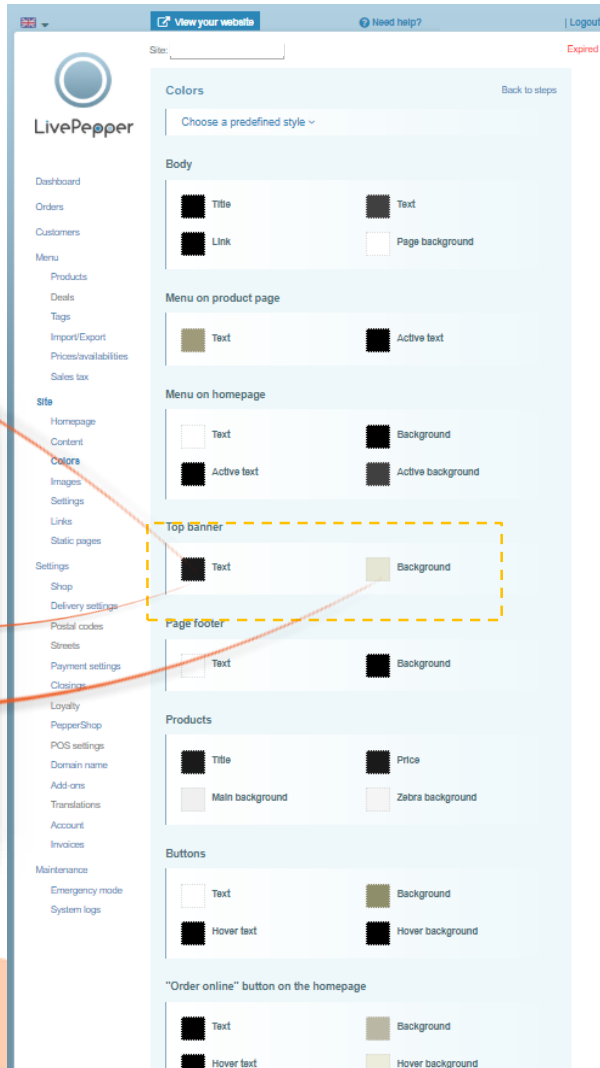
# Customization

## 5. Changing colors

- In the "Top banner" section:



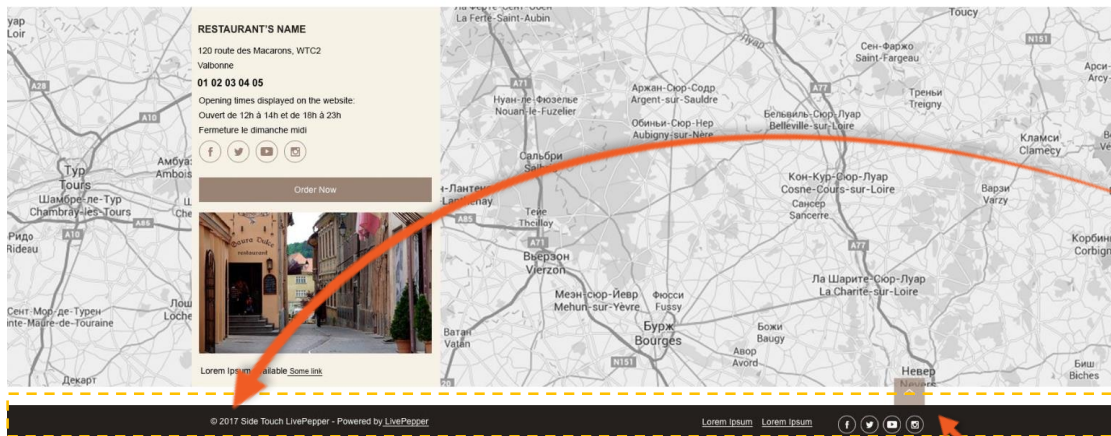
➤ Preview of the home page for LivePepper Theme 1



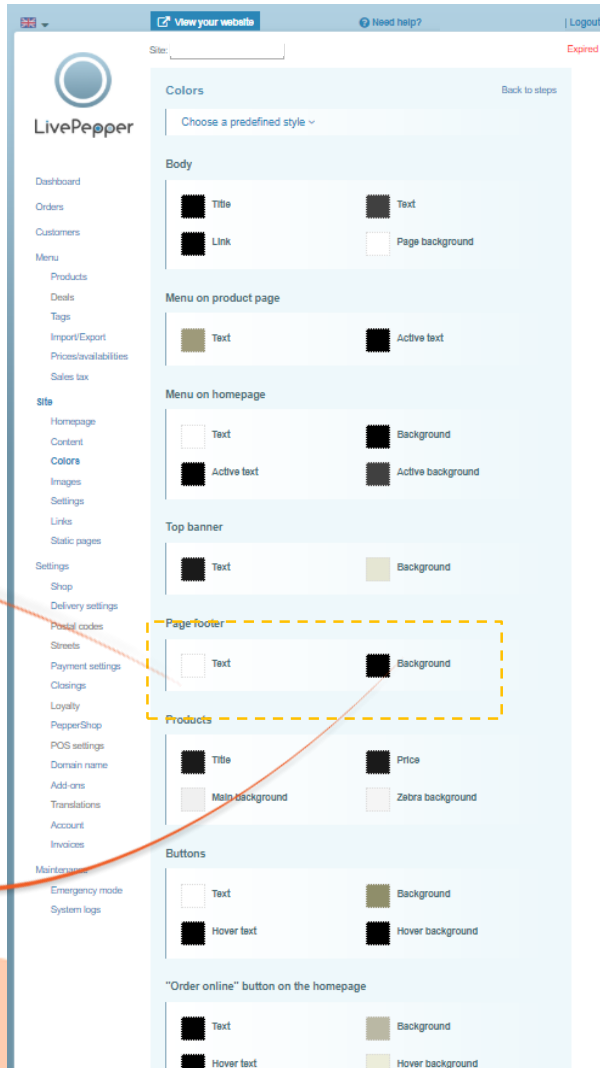
# Customization

## 5. Changing colors

- In the "Page footer" section:



➤ Preview of the home page for LivePepper Theme 1



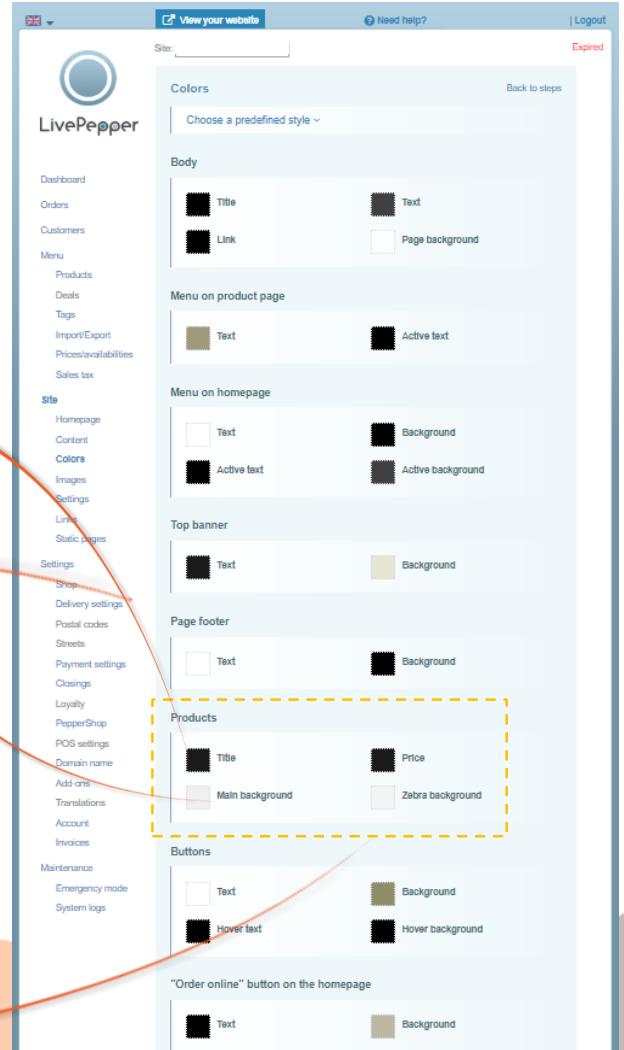
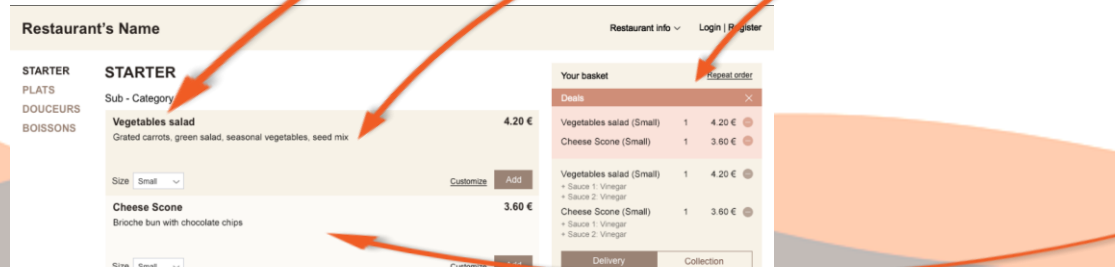
# Customization

## 5. Changing colors

- In the "Products" section:

➤ Preview of the home page for LivePepper Theme 1

➤ Preview of the product page for LivePepper Theme 1



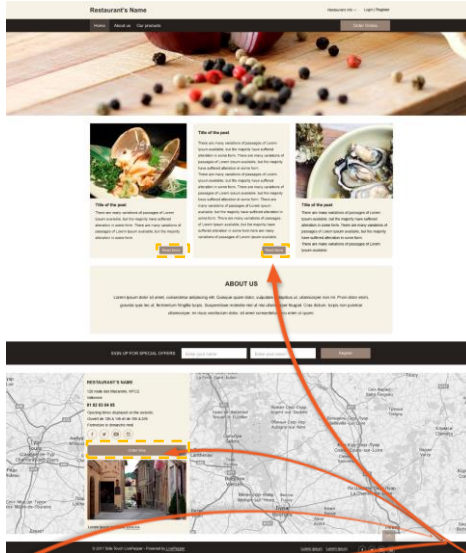
# Customization

## 5. Changing colors

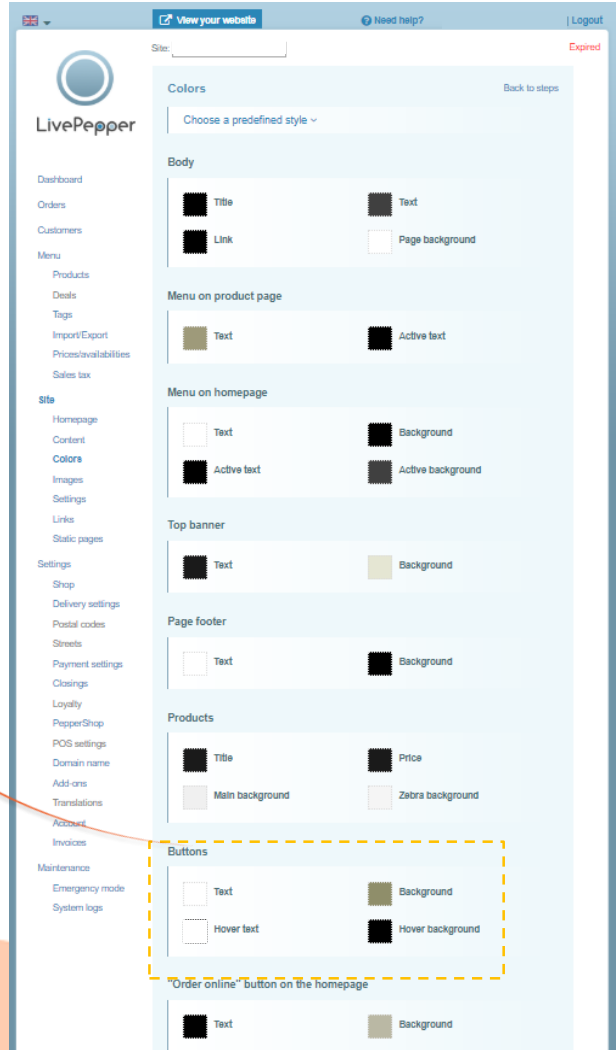
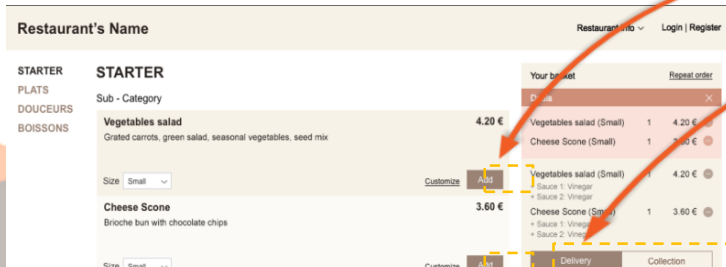
- In the "Buttons" section:

➤ Preview of the home page for LivePepper Theme 1

➤ Preview of the product page for LivePepper Theme 1



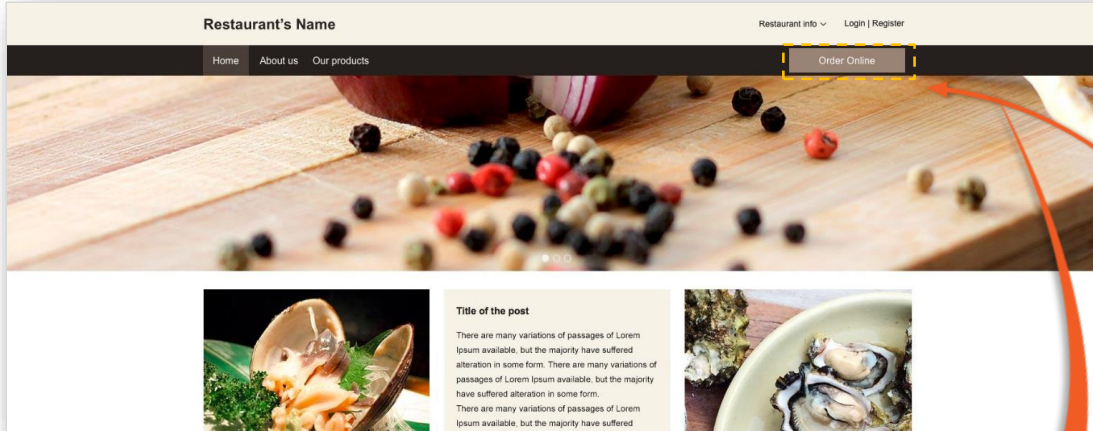
➤ Preview of a button when your mouse over it



# Customization

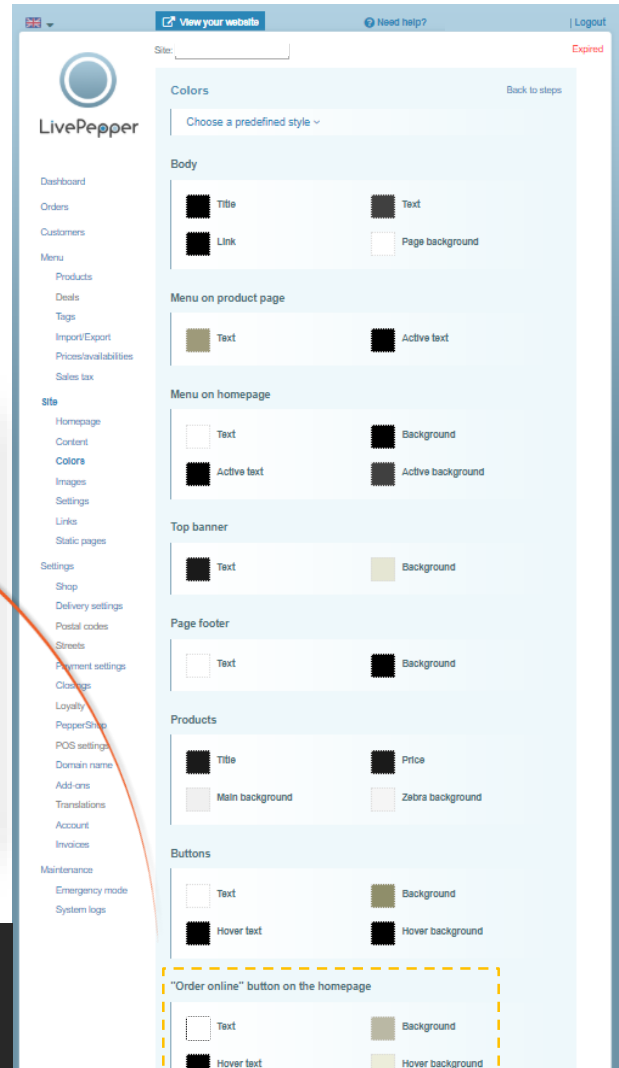
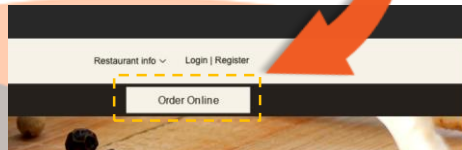
## 5. Changing colors

- In the "'Online order' button on the homepage" section:



➤ Preview of the home page for LivePepper Theme 1

➤ Preview of the button when you mouse over it

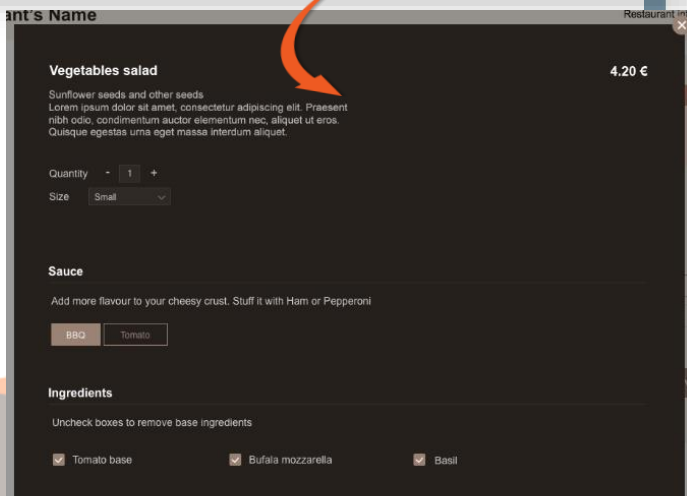
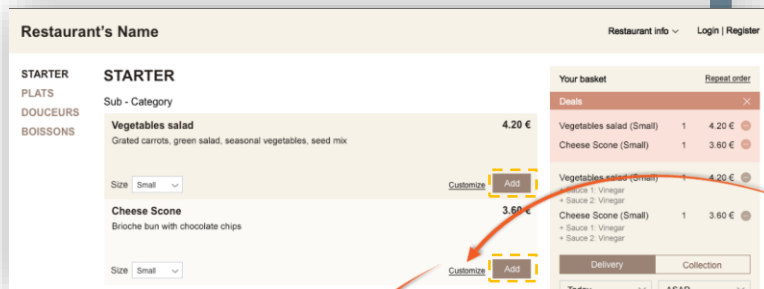


# Customization

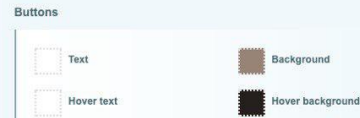
## 5. Changing colors

- In the **"Customization pop-up"** section:
- In the product page, when your products can be customized, if a customer clicks on **"Customize"**, a pop-up opens.

➤ *Preview of the product page for Theme 1*



➤ *Preview of the "product customization" pop-*



"Order online" button on the homepage

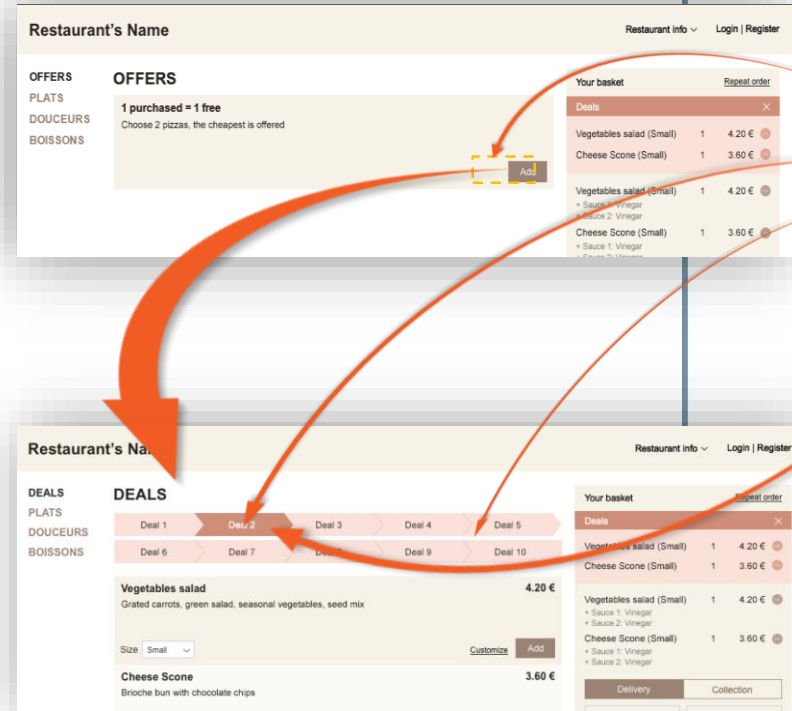


# Customization

## 5. Changing colors

- In the **"Deals in the basket"** section...
- In the product page, **when a customer adds a promotion to their basket** by clicking **"Add"**, they access a new page in which they can choose the different products available in the corresponding formula (or offer).

➤ *Preview of the product page for Theme 1*



➤ *Preview of the promotion to be customized*

"Order online" button on the homepage



Customisation popup



Deals in the basket



Mobile icons



Mobile menu



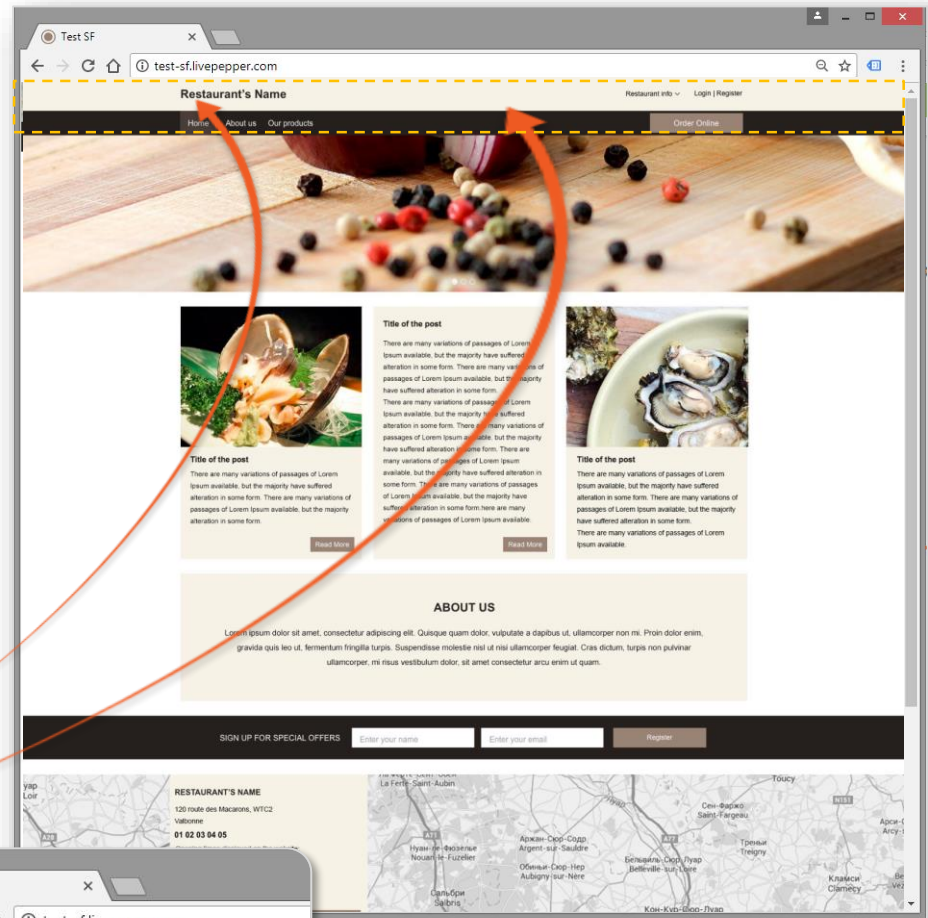
Basket messages



# Customization

## 6. The items in your graphic charter

- Obviously, on your online ordering site, you can insert items from your graphic charter:
  - **your logo**,
  - a particular **banner**,
  - or a **favicon** (*small icon shown in the address bar to symbolize the site*).
- The **logo** will replace the name of your **restaurant written** in the banner at the top of your site.
- The **banner** will replace the solid color banner at the top.
- The **favicon** will replace the "LivePepper" favicon present by default.

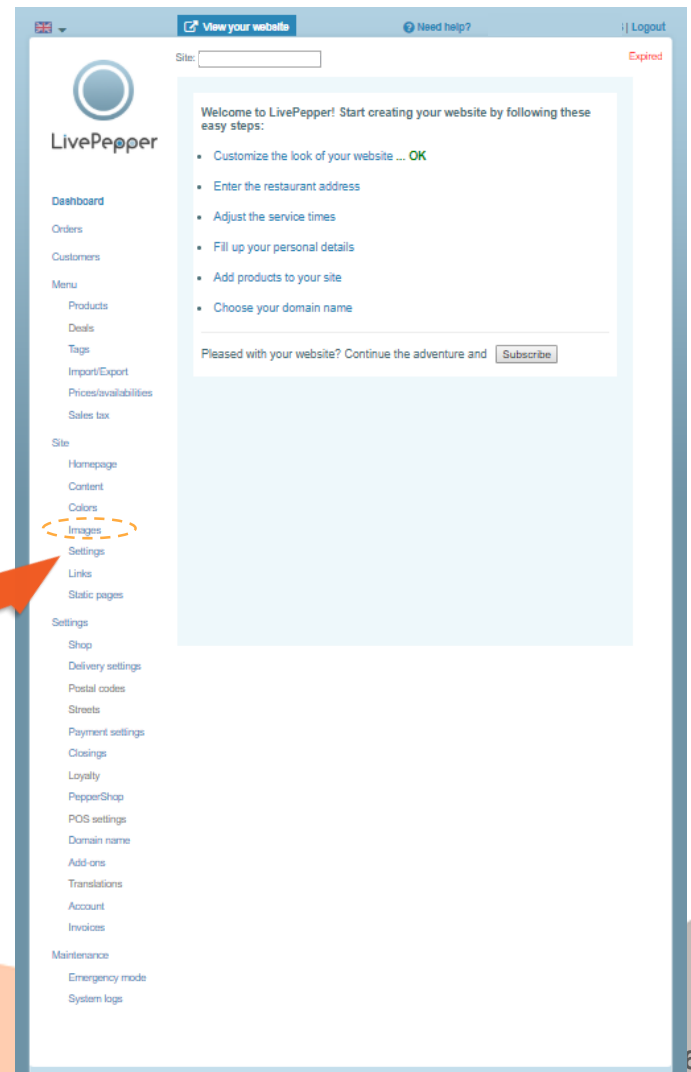


➤ Opposite is a preview of the **home page using a customized version of Theme 1**

# Customization

## 6. Accessing the page for loading the items in your graphic charter

- To access this page, click **"Images"** under the **"Site"** subheading.



# Customization

## 6. Loading the items in your graphic charter

- To incorporate your visuals, proceed as before **by clicking "Change..."**, then **load your illustrations**.
- The size of the **visual** that you load for the **"Logo"** must be **670 x 200 pixels**.
- The size of the **visual** that you load for the **"Top banner"** must be **1800 x 200 pixels**.
- The size of the **visual** that you load for the **"Favicon"** must necessarily be **64 x 64 pixels**.

**Remember to click the "Save" button to save your changes.**

